



RQ-P-7.9

CONFORMITY ASSESSMENT PROGRAM
(KSA)SCHEME

SURVEILLANCE PROCEDURE


Surveillance Procedure
OF

RAQABAH

For Inspection, Testing, and Certification

(RITC)

Code:RQ-P-7.9

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Amendment list

1. Quality Manager is responsible for any amendments in this document.
2. Any change or modification in this document must be amended, issued, endorsed, and clearly identified as the first issue, by the in-charge of documents control.
3. Any person in the quality system may request a modification in the quality manual, which is raised to the quality manager review and endorsement, if feasible.
4. The quality manager produces a list of endorsed changes and amendments to this document

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1.0 Scope

This procedure covers the application of requirements of **Clause 7.9 of ISO/IEC 17065**, the subsequent actions is applying for type 3 products, after certification issue, i.e., surveillance activities aimed at verifying maintenance and improvement of production capacity and the level of conformity to the product's applicable standards.

2.0 Reference

Refer to ISO 17065: Clause 7.9

3.0 Responsibility

- Managing Director
- Certification Reviewer

4.0 Procedure

4.1 Surveillance Activities

- Surveillance audits are conducted at intervals defined by the certification scheme, generally once a year for those requiring evaluation, review and decision. These surveillance audits follow the same procedures as laid out in **Evaluation Procedure RQ-P-7.4.** and **Review and Certification Decision RQ-P-7.5** of this QMS. Additional surveillance activities performed are not notified to clients in advance.
- Product testing also constitutes the surveillance activities. During the annual surveillance audit or any other time determined appropriate by RAQABAH based on applicable certification scheme, a representative sample of the certified product is taken, appropriately sealed by the auditor, and sent to an accredited laboratory for analysis, unless tests are directly conducted on-site. Sampling may also be taken from the market through purchase of the certified products as per the requirements of the Technical Regulation. The auditor also reports any eventually withheld changes in the structural organization of the company audited, which may lead to further actions by RAQABAH.

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